

# CABINET

## MAYOR

Mayor John Biggs

## CABINET MEMBERS

Councillor Sirajul Islam	(Statutory Deputy Mayor and Cabinet Member for Housing Management & Performance)
Councillor Shiria Khatun	(Deputy Mayor and Cabinet Member for Community Safety)
Councillor Rachael Saunders	(Deputy Mayor and Cabinet Member for Education & Children's Services)
Councillor Rachel Blake	(Cabinet Member for Strategic Development)
Councillor Asma Begum	(Cabinet Member for Culture)
Councillor David Edgar	(Cabinet Member for Resources)
Councillor Ayas Miah	(Cabinet Member for Environment)
Councillor Joshua Peck	(Cabinet Member for Work & Economic Growth)
Councillor Amy Whitelock Gibbs	(Cabinet Member for Health & Adult Services)

[The quorum for Cabinet is 3 Members]

## MEETING DETAILS

**Tuesday, 5 January 2016 at 5.30 p.m.**  
**C1, 1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG**

**The meeting is open to the public to attend.**

## Further Information

The public are welcome to attend meetings of the Cabinet. Procedures relating to Public Engagement are set out in the 'Guide to Cabinet' attached to this agenda.

### **Contact for further enquiries:**

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## Public Information

### **Attendance at meetings.**

The public are welcome to attend meetings of Cabinet. However seating is limited and offered on a first come first served basis. **Please note** that you may be filmed in the background as part of the Council's filming of the meeting.

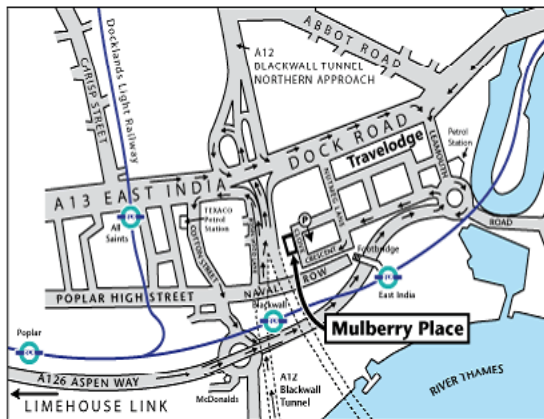
### **Audio/Visual recording of meetings.**

The Council will be filming the meeting for presentation on the website. Should you wish to film the meeting, please contact the Committee Officer shown on the agenda front page.

### **Mobile telephones**

Please switch your mobile telephone on to silent mode whilst in the meeting.

### **Access information for the Town Hall, Mulberry Place.**



Bus: Routes: 15, 277, 108, D6, D7, D8 all stop near the Town Hall.

Docklands Light Railway: Nearest stations are East India: Head across the bridge and then through the complex to the Town Hall, Mulberry Place  
Blackwall station: Across the bus station then turn right to the back of the Town Hall complex, through the gates and archway to the Town Hall.

Tube: The closest tube stations are Canning Town and Canary Wharf.

Car Parking: There is limited visitor pay and display parking at the Town Hall (free from 6pm)

If you are viewing this on line:([http://www.towerhamlets.gov.uk/content\\_pages/contact\\_us.aspx](http://www.towerhamlets.gov.uk/content_pages/contact_us.aspx))

### **Meeting access/special requirements.**

The Town Hall is accessible to people with special needs. There are accessible toilets, lifts to venues. Disabled parking bays and an induction loop system for people with hearing difficulties are available. Documents can be made available in large print, Braille or audio version. For further information, contact the Officers shown on the front of the agenda.

### **Fire alarm**

If the fire alarm sounds please leave the building immediately by the nearest available fire exit without deviating to collect belongings. Fire wardens will direct you to the exits and fire assembly point. If you are unable to use the stairs, a member of staff will direct you to a safe area. The meeting will reconvene if it is safe to do so, or else it will stand adjourned.

### **Electronic agendas reports, minutes and film recordings.**

Copies of agendas, reports and minutes for council meetings and links to filmed webcasts can also be found on our website from day of publication.

To access this, click [www.towerhamlets.gov.uk/committee](http://www.towerhamlets.gov.uk/committee) and search for the relevant committee and meeting date.

Agendas are available at the Town Hall, Libraries, Idea Centres and One Stop Shops and on the Mod.Gov, iPad and Android apps.



QR code for smart phone users

## A Guide to CABINET

### **Decision Making at Tower Hamlets**

As Tower Hamlets operates the Directly Elected Mayor system, **Mayor John Biggs** holds Executive powers and takes decisions at Cabinet or through Individual Mayoral Decisions. The Mayor has appointed nine Councillors to advise and support him and they, with him, form the Cabinet. Their details are set out on the front of the agenda.

### **Which decisions are taken by Cabinet?**

Executive decisions are all decisions that aren't specifically reserved for other bodies (such as Development or Licensing Committees). In particular, Executive Key Decisions are taken by the Mayor either at Cabinet or as Individual Mayoral Decisions.

The constitution describes Key Decisions as an executive decision which is likely

- a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the borough.

Upcoming Key Decisions are published on the website on the 'Forthcoming Decisions' page through [www.towerhamlets.gov.uk/committee](http://www.towerhamlets.gov.uk/committee)

### **Published Decisions and Call-Ins**

Once the meeting decisions have been published, any 5 Councillors may submit a Call-In to the Service Head, Democratic Services requesting that a decision be reviewed. This halts the decision until it has been reconsidered.

- The decisions will be published on: **Thursday, 7 January 2016**
- The deadline for call-ins is: **Thursday, 14 January 2016**

Any Call-Ins will be considered at the next meeting of the Overview and Scrutiny Committee. The Committee can reject the call-in or they can agree it and refer the decision back to the Mayor, with their recommendations, for his final consideration.

### **Public Engagement at Cabinet**

The main focus of Cabinet is as a decision-making body. However there is an opportunity for the public to contribute through making submissions that specifically relate to the reports set out on the agenda.

Members of the public may make written submissions in any form (for example; Petitions, letters, written questions) to the Clerk to Cabinet (details on the front page) by 5 pm the day before the meeting.

**LONDON BOROUGH OF TOWER HAMLETS**

**CABINET**

**TUESDAY, 5 JANUARY 2016**

**5.30 p.m.**

	<b>Pages</b>
<b>1. APOLOGIES FOR ABSENCE</b>	
To receive any apologies for absence.	
<b>2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS</b>	<b>1 - 4</b>
To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992. See attached note from the Monitoring Officer.	
<b>3. UNRESTRICTED MINUTES</b>	<b>5 - 14</b>
The unrestricted minutes of the Cabinet meeting held on 1 December 2015 are presented for approval.	
<b>4. OVERVIEW &amp; SCRUTINY COMMITTEE</b>	
<b>4.1 Chair's Advice of Key Issues or Questions</b>	
Chair of Overview and Scrutiny Committee (OSC) to report on any issues raised by the OSC in relation to unrestricted business to be considered.	
<b>4.2 Any Unrestricted Decisions "Called in" by the Overview &amp; Scrutiny Committee</b>	
(Under provisions of Article 6 Para 6.02 V of the Constitution).	

## 5. UNRESTRICTED REPORTS FOR CONSIDERATION

### 5.1 General Fund Revenue and Capital Budget and Medium Term Financial Plan 2016/17

**Report to follow.**

**Report Summary:**

To set out the issues bearing on financial planning for the authority over the next three years and to agree an approach to delivering a medium term sustainable financial position over that period, bearing in mind the risks and unknowns.

And to agree a draft budget for 2016/17 to be put forward for Full Council Consideration.

**Wards:** All Wards  
**Lead Member:** Cabinet Member for Resources  
**Corporate Priority:** One Tower Hamlets

### 5.2 Council Tax Base 2016/17

15 - 20

**Report Summary:**

To approve, in accordance with the Local Authorities (Calculation of Council Tax Base) Regulations 1992, the amount calculated by the London Borough of Tower Hamlets as its Council Tax Base for the year 2016/17

**Wards:** All Wards  
**Lead Member:** Cabinet Member for Resources  
**Corporate Priority:** One Tower Hamlets

### 5.3 Local Council Tax Reduction Scheme 2016/17

21 - 26

**Report Summary:**

This report advises that Full Council approval for the continuation of the current Local Council Tax Reduction Scheme (LCTRS) for a further year 2016/17 is to be sought.

**Wards:** All Wards  
**Lead Member:** Cabinet Member for Resources  
**Corporate Priority:** A Prosperous Community

**5.4 Fees and Charges 2016/17****27 - 114****Report Summary:**

Fees and charges are reviewed annually as part of the financial and business planning process. This ensures that they are set at the appropriate level for the prevailing economic circumstances and represents good practice in terms of the Council's aim to provide value for money.

Cabinet is required to approve the revised fees and charges as set out in the report with effect from 1<sup>st</sup> April 2016 (or as soon as is practical thereafter).

**Wards:** All Wards  
**Lead Member:** Cabinet Member for Resources  
**Corporate Priority:** One Tower Hamlets

**5.5 Housing Revenue Account Budget Setting Report****115 - 164****Report Summary:**

To approve the Tower Hamlets Homes Management Fee 2016/17  
To approve the Housing Revenue Account Draft Budget 2016/17  
To approve 2016/17 housing capital estimates.

The report will be presented at Cabinet on 5 January for comment before returning on 2 February for agreement.

**Wards:** All Wards  
**Lead Member:** Cabinet Member for Strategic Development  
**Corporate Priority:** One Tower Hamlets

**5.6 Corporate Revenue and Capital Budget Monitoring Q2 2015/16****165 - 198****Report Summary:**

Note the Council's financial performance compared to budget for 2015/16 as detailed in the Report and Appendices 1-4 of this report.

**Wards:** All Wards  
**Lead Member:** Cabinet Member for Resources  
**Corporate Priority:** One Tower Hamlets

**5.7 Six Monthly Strategic Performance Monitoring Report****199 - 284****Report Summary:**

Note the Council's performance at the six month stage for the Strategic Plan and Strategic Performance Measures.

**Wards:** All Wards  
**Lead Member:** Mayor  
**Corporate Priority:** One Tower Hamlets

<b>5 .8 Children's &amp; Adults Services Capital Programme</b>	<b>285 - 304</b>
<p><b>Report Summary:</b> To seek approval to progress schemes in the capital programme.</p> <p><b>Wards:</b> All Wards  <b>Lead Member:</b> Deputy Mayor and Cabinet Member for Education and Children's Services  <b>Corporate Priority:</b> A Prosperous Community</p>	
<b>5 .9 Extended Payment Support Options to Leaseholders for Repayment of Major Works Recharges</b>	<b>305 - 322</b>
<p><b>Report Summary:</b> To seek agreement on support options for leaseholders who receive major works recharges.</p> <p><b>Wards:</b> All Wards  <b>Lead Member:</b> Deputy Mayor and Cabinet Member for Housing Management and Performance  <b>Corporate Priority:</b> A Great Place to Live</p>	
<b>5 .10 Implementation of a New Infrastructure Delivery Framework</b>	<b>323 - 338</b>
<p><b>Report Summary:</b> A report on the new Infrastructure Delivery Framework</p> <p><b>Wards:</b> All Wards  <b>Lead Member:</b> Cabinet Member for Strategic Development  <b>Corporate Priority:</b> A Great Place to Live</p>	
<b>5 .11 Carbon Offset Solutions Study</b>	<b>339 - 354</b>
<p><b>Report Summary:</b> The Carbon Offset Solutions Study has been undertaken to quantify the amount of monies that may be available through planning contributions to fund carbon offset projects and to identify a portfolio of potential projects and solutions to be delivered from the contributions.</p> <p><b>Wards:</b> All Wards  <b>Lead Member:</b> Cabinet Member for Strategic Development  <b>Corporate Priority:</b> A Great Place to Live</p>	
<b>5 .12 Commissioning of adult social care and supported housing contracts</b>	<b>355 - 376</b>
<p><b>Report Summary:</b> To commission social care contracts in relation to supported housing.</p> <p><b>Wards:</b> All Wards  <b>Lead Member:</b> Cabinet Member for Health and Adult Services  <b>Corporate Priority:</b> A Healthy and Supportive Community</p>	

<b>5 .13 Future commissioning arrangements for domiciliary care services previously commissioned from Majlish Homecare Services</b>	<b>377 - 392</b>
<p><b>Report Summary:</b> To agree the future commissioning arrangements for domiciliary care services previously commissioned from Majlish Homecare Services.</p> <p><b>Wards:</b> All Wards <b>Lead Member:</b> Cabinet Member for Health and Adult Services <b>Corporate Priority:</b> A Healthy and Supportive Community</p>	
<b>5 .14 Collaborative Agreement on Sexual Health</b>	<b>393 - 402</b>
<p><b>Report Summary:</b> To enter into a collaborative agreement with other London councils to commission sexual health services.</p> <p><b>Wards:</b> All Wards <b>Lead Member:</b> Cabinet Member for Health and Adult Services <b>Corporate Priority:</b> A Healthy and Supportive Community</p>	
<b>5 .15 Unpaid Carers Scrutiny Challenge Session Report &amp; Action Plan</b>	<b>403 - 428</b>
<p><b>Report Summary:</b> Note the Scrutiny Challenge Session Report and recommendations contained within it. Agree the Action Plan responding to the recommendations.</p> <p><b>Wards:</b> All Wards <b>Lead Member:</b> Mayor <b>Corporate Priority:</b> A Healthy and Supportive Community</p>	
<b>5 .16 Tower Hamlets Cycle Strategy</b>	<b>429 - 514</b>
<p><b>Report Summary:</b> To agree the draft Strategy and 3 year action plan.</p> <p><b>Wards:</b> All Wards <b>Lead Member:</b> Cabinet Member for Environment <b>Corporate Priority:</b> A Great Place to Live</p>	
<b>5 .17 List of Mayor's Individual Executive Decisions</b>	<b>515 - 518</b>
<p><b>Report Summary:</b> A noting report listing recent decisions taken on an individual basis by the Mayor.</p> <p><b>Wards:</b> All Wards <b>Lead Member:</b> Mayor <b>Corporate Priority:</b> One Tower Hamlets</p>	

**6. ANY OTHER UNRESTRICTED BUSINESS CONSIDERED TO BE URGENT**



## **7. EXCLUSION OF THE PRESS AND PUBLIC**

In view of the contents of the remaining items on the agenda, the Committee is recommended to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act, 1972 as amended by the Local Government (Access to Information) Act, 1985, the Press and Public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contains information defined as Exempt in Part 1 of Schedule 12A to the Local Government, Act 1972”.

### **EXEMPT/CONFIDENTIAL SECTION (PINK)**

The Exempt / Confidential (Pink) Committee papers in the Agenda will contain information, which is commercially, legally or personally sensitive and should not be divulged to third parties. If you do not wish to retain these papers after the meeting, please hand them to the Committee Officer present.

## **8. EXEMPT / CONFIDENTIAL MINUTES**

Nil items.

## **9. OVERVIEW & SCRUTINY COMMITTEE**

### **9.1 Chair's Advice of Key Issues or Questions in Relation to Exempt / Confidential Business**

Chair of Overview and Scrutiny Committee (OSC) to report on any issues raised by the OSC in relation to exempt/confidential business to be considered.

### **9.2 Any Exempt / Confidential Decisions "Called in" by the Overview & Scrutiny Committee**

(Under provisions of Article 6 Para 6.02 V of the Constitution).

## **10. EXEMPT / CONFIDENTIAL REPORTS FOR CONSIDERATION**

Nil items.

## **11. ANY OTHER EXEMPT/ CONFIDENTIAL BUSINESS CONSIDERED TO BE URGENT**